STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 28 COLUMBIA CITY, INDIANA

January 1, 2004 to December 31, 2004

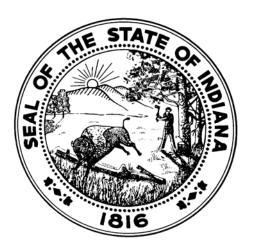


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OFFICIALS

Office	<u>Official</u>	<u>Term</u>
Chairman, Bureau of Motor Vehicles Commission	Gerald Coleman Mary DePrez Joel Silverman	01-06-02 to 02-29-04 03-01-04 to 01-09-05 01-10-05 to 01-11-09
Branch Manager	Rebecca Dahms	01-01-04 to 12-31-05



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Number 28 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branch for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 10, 2005

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 28 COLUMBIA CITY, INDIANA SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS January 1, 2004 to December 31, 2004

	 Amount
Collections: Registrations Titles Drivers licenses Watercraft Miscellaneous	\$ 2,577,511 550,000 118,406 109,512 865
Total	\$ 3,356,294
Distributions: State fees County tax Commission fees	\$ 1,350,502 1,663,782 342,010
Total	\$ 3,356,294

The accompanying notes are an integral part of the schedule.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 28 COLUMBIA CITY, INDIANA NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 28 COLUMBIA CITY, INDIANA STATISTICAL INFORMATION January 1, 2004 to December 31, 2004

Transactions Processed	Quantity
Vehicle registrations:	
Passenger	13,375
Motorcycle	697
RV (housecar)	400
Light truck	6,605
Other truck	235
Farm truck	227
Tractor	83
Trailer	3,513
Semitrailer	195
School and church bus	4
Other bus	1
Other	37
Total vehicle registrations	25,372
Drivers licenses and permits:	
Drivers licenses/learners permits	5,018
CDL licenses/CDL permits	424
Placards	721
Other	3,028
Total drivers licenses and permits	9,191
·	
Titles:	
Vehicles	11,269
Watercraft	234
Total titles	11,503
. 500. 1000	11,000
Total watercraft registrations	1,749

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 28 COLUMBIA CITY, INDIANA EXIT CONFERENCE

The contents of this report were discussed on November 10, 2005, with Rebecca Dahms, Branch Manager. Our examination disclosed no material items that warrant comment at this time.